

Warmest Greetings from Swiss-Belhotel Cirebon,

We are writing to express our sincere thanks for your interest towards to our properties. Herewith, we are pleased to submit the special rate for **Accommodation & Meeting Package** that are subject to the following terms and conditions:

SWISS-BELHOTEL CIREBON		
ACCOMODATION RATE		
TYPE	PUBLISH RATE	Corporate Rate 2024
Deluxe Twin	Rp.1.288.000 nett	Rp 695.000
Superior Deluxe Twin Room	Rp.1.388.000 nett	Rp 745.000
Superior Deluxe Double Room	Rp.1.388.000 nett	Rp 830.000
Business Suite	Rp.2.388.000 nett	Rp 1.413.000
Honeymoon Suite	Rp.3.388.000 nett	Rp 2.053.000
Executive Suite	Rp 3.988.000 nett	Rp 2.653.000
Presidential Suite	Rp.6.288.000 nett	Rp 5.265.000
Room will be blocked when you have paid 50% Down Payment		

Meeting Package				
Fullboard Package	Rp.	710.000	Nett	Rate per person <ul style="list-style-type: none"> • 1x Lunch • 1x Dinner • 2x Coffee Break • Meeting Room usage of maximum of 10 hours and AV equipment
Fullday Package	Rp.	590.000	Nett	Rate per person <ul style="list-style-type: none"> • 1x Lunch • 2x Coffee Break • Meeting Room usage of maximum of 8 hours and AV equipment

Cirebon Super Block, JL. Cipto Mangunkusumo No. 26 Cirebon, West Java 45131 – Indonesia

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Halfday Package	Rp.	475.000	Nett	Rate per person <ul style="list-style-type: none"> • 1x Lunch/Dinner • 1x Coffee Break • Meeting Room usage of maximum of 4 hours and AV equipment
Chinese Set Menu	Rp.	550.000	Nett	Rate per person <ul style="list-style-type: none"> • 1x Lunch/Dinner • Meeting Room usage of maximum of 4 hours and AV equipment
BBQ Package	Rp.	300.000	Nett	Rate per person <ul style="list-style-type: none"> • 1x Lunch/Dinner • Meeting Room usage of maximum of 4 hours and AV equipment
Lunch/Dinner Package	Rp.	250.000	Nett	Rate per person <ul style="list-style-type: none"> • 1x Lunch/Dinner • Meeting Room usage of maximum of 4 hours and AV equipment
Coffee Break Package	Rp.	125.000	Nett	Rate per person <ul style="list-style-type: none"> • 1x Coffee Break • Meeting Room usage of maximum of 4 hours and AV equipment
Residential Meeting Package, Single Room	Rp.	1.450.000	Nett	Rate per person <ul style="list-style-type: none"> • 1x Breakfast • 1x Lunch • 1x Dinner • 2x Coffee Break • Accommodation in Superior Deluxe Room, Single Occupancy • Meeting Room usage of maximum of 10 hours and AV equipment
Residential Meeting Package, Twin Share Room	Rp.	925.000	Nett	Rate per person <ul style="list-style-type: none"> • 1x Breakfast • 1x Lunch • 1x Dinner • 2x Coffee Break • Accommodation in Deluxe Twin Room, Twin Share basis • Meeting Room usage of maximum of 10 hours and AV equipment

DELUXE TWIN ROOM with 28 m² (available for 28 twin bed)
SUPERIOR DELUXE TWIN ROOM with 32 m² (available for 64 twin bed)



SUPERIOR DELUXE DOUBLE ROOM with 32 m² (available for 75 queen bed)



BUSINESS SUITE ROOM with 46 m² (available for 10 king bed)



HONEYMOON SUITE ROOM with 60 m² (available for 1 king bed)



EXECUTIVE SUITE ROOM with 73 m² (available for 3 king bed)



PRESIDENTIAL SUITE ROOM with 115 m² (available for 1 king bed)



- *Deluxe Room are located in 5th floor
- *Superior Deluxe Twin Room are located in 6th - 9th floor
- *Superior Deluxe Double Room are located in 6th - 9th floor
- *Business Suite Room are located in 5th - 9th floor
- *Honeymoon Suite Room are located in 5th floor
- *Executive Suite Room are located in 6th - 8th floor
- *Presidential Suite Room are located in 9th floor

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MEETING ROOMS (available for 9 Function Rooms) & **BALLROOM** (available for 1 Function Room)



**PATUHA, KANCANA,
GALUNGGUNG
MEETING ROOM**



**PAPANDAYAN
MEETING ROOM**



**PANGRANGO
MEETING ROOM**



**CIREMAI
GRAND BALLROOM**



**SWISS-CAFE
RESTAURANT**



SWISS DELI



SWIMMING POOL



FITNESS CENTER

Hotel Facilities and Services

- Swiss-Cafe Restaurant
- Swiss Deli
- 3 Private dining room
- 24-hour in-room dining
- Business Center
- Swimming Pool
- Meeting Room
- Laundry & Dry cleaning
- Wellness Center
- Concierge
- Spacious parking area
- Valet parking

Room Accomodation

- 32" LCD television with cable an satellite channels
- IDD/NDD telephons line
- Individually controlled air-conditioning
- Coffee and tea making facilities
- Wi-Fi high speed broadband internet access
- Safety deposit box
- Mini bar
- Bathub or shower
- Both smoking room and non-smoking rooms available

Meeting include:

- LCD Projector with Screen
- Standard Sound System
- 2 Standing / Wireless Microphones
- Laser Pointer
- White Board with Marker
- Flip Chart with Marker
- Stationary (Block Note and Pencil)
- Mineral Water and Candy

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TERMS AND CONDITIONS:

01. The Hotel reserves the right to adjust the rate agreed within the contract period in the event of tax alterations by Government and Service Charge amendments.

02. Rates Restrictions

Rates are applicable to your company account. All rates given are at the discretion of the Hotel and are received at the Hotel's decision.

03. The above room rates are **NON-COMMISSIONABLE**.

04. The above rates are **inclusive of 21%** Service Charge & Government Tax.

05. Reservation Policy

- Reservations made by the companies who have Credit Facilities approval with the Hotel will be confirmed if the Hotel has received your Guarantee Letter under your Company Letter Head.
- Reservations made by the companies who do not have Credit facilities with the Hotel can only be confirmed upon receive of full payment.
- In order to secure a confirmed space for the above mentioned function, kindly sign and return a copy of this letter before the Cut-Off-Date.
- The rates mentioned above will only be valid for this function only and will be valid when the signed copy is returned to us by the stipulated cut off date.

06. Method of Payment:

- 50% payment to be submit by : **2 (two) week before event**
- The balance should be settled by : **1 (one) week before event**
- Payment could be made either by Cash or Credit card or Transfer
- Should a credit application be completed and accepted, payment shall be settled in full within **30** days after receive of invoice.
- Should payment not be received within 30 days, the Hotel reserves the right to add a **penalty fee of 5%** of the invoice for each 30 days of late payment.
- **Any other extra charges will be settled at the end of the event by Credit Card or Cash or Bank Tranfer to :**

**A/C : 8000.5925.6800
A/N : PT Grahita Dana
BANK: CIMB Niaga**

**A/C : 134.1499.998
A/N : PT Grahita Dana
BANK: BCA**

**A/C : 04060.10007.63309
A/N : PT Grahita Dana
BANK: BRI**

**A/C : 134.00079.99989
A/N : PT Grahita Dana
BANK: Mandiri**

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- All Bank charges should be borne by the sender

07. Liability

- The client agrees not to put any banners, backdrops, display, streamers or any electrical connection without prior permission from the hotel.
- The client agrees not to drift nails and screws into permanent parts of the hotel or its properties.
- The client **agrees not to smoke in prohibited area and that will be charge Rp.1.000.000 Net if found smoking.**
- The client is responsible for the guests and any other companies organized by the client for the event.
- Any other damages of the hotel's properties caused will be charged according to the damage.

08. Cancellation

- **50% Cancellation Fee:**
Will be charge from the total payment in case cancellation made within 2 (two) weeks prior to the event.
- **100% Cancellation Fee:**
Will be charge from the total payment in case cancellation made within 7 (seven) days prior to the event.
- The charge will be applied on guaranteed room, food & beverage or other inquiry (if any) as stated on our agreement signed by authorized person.
- "No show" room will be charged two night's room charges on each room blocked or other inquiry as stated on Guarantee / Booking Letter.

09. Function Room Reservations

The unexpected often happens and the hotel retain the right to hold the function in a space comparable to that originally chosen – although, of course, every effort will be made to inform the organizer before hand.

10. Security

The hotel will take all necessary care but accepts no responsibility for damage or loss of merchandise left in the hotel prior, during or after functions, and suggest that insurance cover be arranged for valuable items.

11. Food & Beverage

Highly appreciated for your understand that the hotel does not allow **Food** and/or **Beverage** item from outside to be consumed within the premises. **In the event of incident happen we will charge you Rp. 50.000 net per person of guarantee order (for food and/or beverage only). Hotel is absolutely not responsible for any cause.**

We hope that the above arrangements meet all your requirements. Please do not hesitate to contact us at **Telephone: 0856 4777 3545** or email at sescbr@swiss-belhotel.com for further information and assistance.

If the above arrangements met your requirements, kindly sign and return the copy of this letter indicating your confirmation and acceptance by **2 (two) weeks before event.** If your

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confirmation does not reach us by the above mentioned date, all function space blocked will be released for sale automatically.

Once again, thank you for choosing, we look forward to your favorable reply and will do our utmost to make your function success.

Our hotel is commitments to always implementing government health and safety protocols, such as :

- Swiss-Belhotel International greeting sign to avoid direct contact and maintain social distancing
- Dispensers of sanitizer hand-rub conveniently located in public areas
- Covered disposal for used tissue paper and surgical masks
- Frequent disinfection in high touched areas within the hotel premises
- Liquid soap and paper towels available in public washrooms
- Personal protective equipment available for employees in case of a suspected outbreak
- Strict linen cleaning management-from packing, laundering to delivery
- International standards in maintaining all mechanical ventilation: inspection, cleaning, and testing
- Preventing foodborne diseases in food and beverage, kitchen and receiving areas by maintaining hygiene
- Maintaining specific hygiene measure and routine in public facilities, such as pool and fitness center

**Acknowledge by,
Swiss-Belhotel Cirebon
Yours Sincerely,
Swiss-Belhotel Cirebon**



**Teguh Saputro
Sales Executive**

Swiss-Belhotel Cirebon Clean Stay



KOMITMEN KAMI UNTUK KESEHATAN DAN KESELAMATAN ANDA

Swiss-Belhotel Cirebon berkomitmen untuk memastikan kesehatan dan keselamatan Anda selama menginap di hotel kami.

1. Disinfect - Kami menggunakan cairan pembersih disinfektan yang telah terbukti efektif untuk membunuh virus corona.

2. Social Distancing - Kami memastikan jarak aman di seluruh area hotel.

3. Personal Protective Equipment (PPE) - Kami menyediakan alat pelindung diri (APD) yang sesuai untuk seluruh staf kami.

4. Hand Hygiene - Kami menyediakan hand sanitizer di seluruh area hotel.

5. Temperature Monitoring - Kami melakukan pemeriksaan suhu tubuh bagi seluruh tamu dan staf kami.

6. Contact Tracing - Kami melakukan pemantauan kontak bagi seluruh tamu dan staf kami.

7. Quarantine - Kami menyediakan kamar karantina bagi tamu yang terdapat gejala COVID-19.

8. Emergency Response - Kami memiliki prosedur darurat yang jelas untuk menangani kasus COVID-19.

9. Staff Training - Kami melakukan pelatihan bagi seluruh staf kami mengenai protokol kesehatan.

10. Guest Education - Kami memberikan informasi mengenai protokol kesehatan kepada seluruh tamu kami.

11. Safety Measures - Kami menerapkan berbagai langkah pencegahan untuk memastikan keamanan tamu kami.

12. Collaboration - Kami berkolaborasi dengan otoritas kesehatan setempat untuk memastikan keselamatan tamu kami.

swiss-belhotel CIREBON

12 COMMITMENTS IN ALIGNMENT WITH THE GLOBALLY RECOGNIZED **Safe travels**

CHSE Certified
(Cleanliness, Health, Safety, Environment)
100%

swiss-belhotel.com swiss-belhotel INTERNATIONAL

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